



## King County

Department of Development and Environmental Services  
900 Oakesdale Avenue Southwest  
Renton, Washington 98055-1219  
206-296-6600 TTY 206-296-7217

# Notice of Construction Activity Sign Requirements

Alternative formats available  
upon request

## Legal Requirements

Per King County Ordinance 13097 amending King County Code 20.20.060, a Notice-of-Construction signboard is required for all formal subdivisions, grading permits subject to SEPA and Building permits subject to SEPA. The sign must be prepared and posted for any of these projects prior to any construction beginning after July 27, 1998. The notice board shall be constructed and displayed to the specifications described below.

### Notice Board Construction Specifications:

The notice board shall be constructed with **4' x 4' x 1/2"** plywood, exterior grade, good surface one side. Professionally prepared plastic board overlays, permanently affixed to the board are permissible. The notice board shall display the information as shown in the figure and as specified at the pre-construction meeting. Notice boards may be reused, but they must be clean and show no evidence of former wording.

1. Lettering style: Helvetica or similar typeface
2. Lettering size: Title should be **3"** capital letters (NOTICE OF PROPOSED CONSTRUCTION ACTIVITY). Other letters should be **2"** letters and the 'Emergency' text and phone may be **1-1/2"** letters. See illustration for use of capital and lowercase letters. *The size of the County logo with DDES address (lettering height 1") shall fit the available space as shown. Border area and lines of text shall be evenly spaced to approximate the sample shown.*
3. Lettering: Black (permanent ink or silk-screen)
4. Background Color: White
5. Logo: King County emblem, in black

The applicant/developer shall erect the notice board by solidly setting two 4" x 4" posts to 12 to 24 inches into the ground; or structurally attaching it to an existing building. Post length shall be at least 7 feet above the ground. Two 2" x 4" diagonal braces should be nailed to the inside back of the posts and staked at the ground to provide stability against wind or soft soil conditions if posts are less than 24 inches into the ground.

The notice board shall be attached to the posts with four lag bolts and washers (3/8-inch diameter and 3" long).

**Check out the DDES Web site at [www.metrokc.gov/ddes](http://www.metrokc.gov/ddes)**

### **Notice Board Location:**

The notice board shall be located:

- At the midpoint on the site street frontage or as otherwise directed by DDES staff to maximize visibility.
- At a location 5 feet inside the street property line; a notice board structurally attached to an existing building shall be exempt from the setback provisions, provided that the notice board is located not more than 5 feet from the property line without approval from DDES staff.
- So that the top of the notice board is between 7 to 9 feet above grade.
- So that it is totally visible to pedestrians.

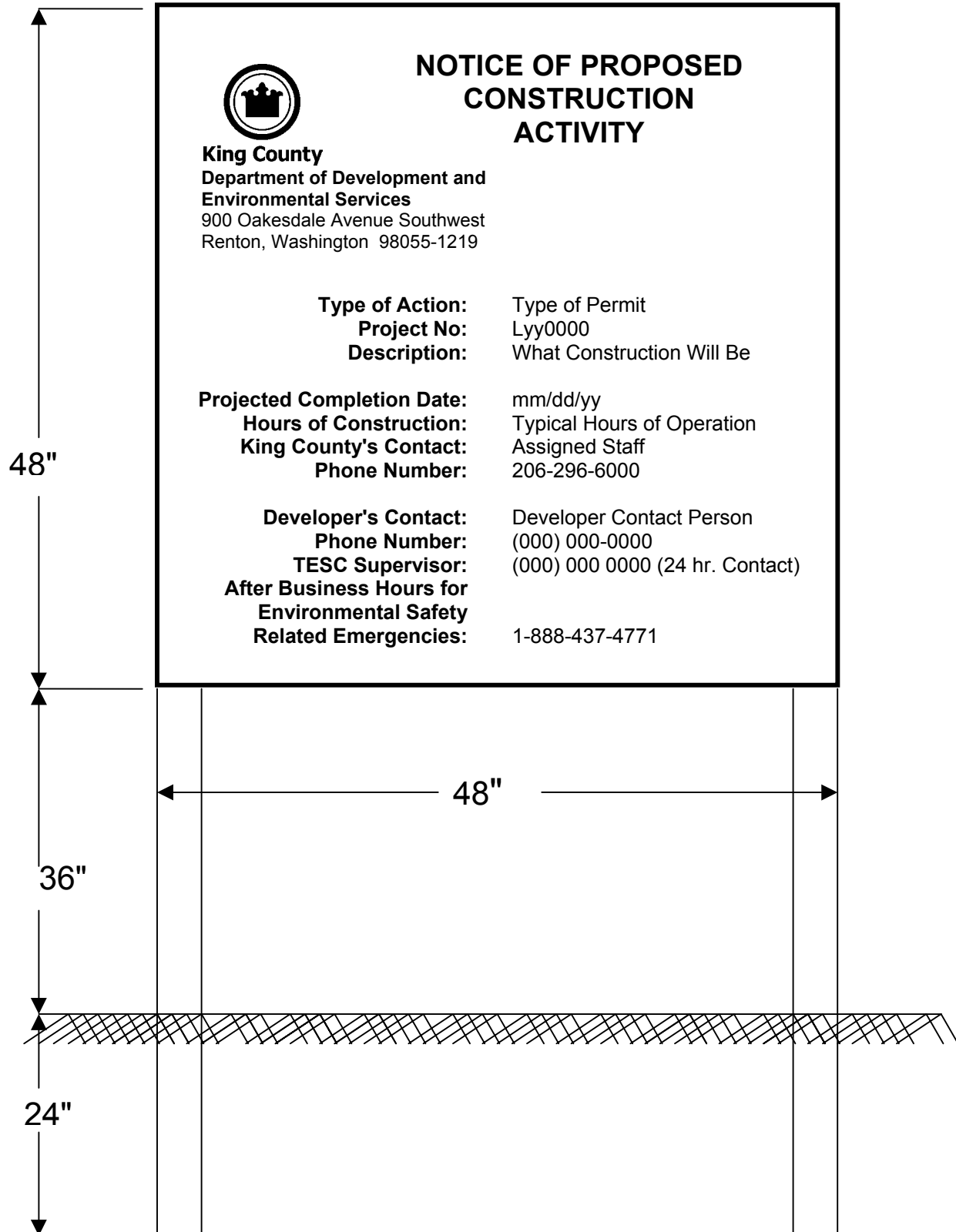
### **Maintenance and Removal of Notice Board**

The applicant/developer shall maintain the notice board in good condition throughout the site improvement construction period, which shall extend through the time of final construction approval by King County DDES or its successor agency or jurisdiction.

The notice board shall be removed within 14 days after final construction approval. Early removal of the notice board may result in enforcement actions authorized under King County Code, Title 23 and may delay final construction approval.

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# NOTICE OF CONSTRUCTION ACTIVITY SIGN



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